



Report of: **Service Director, Public Protection**

Meeting of	Date	Agenda Item	Ward(s)
Licensing Sub-Committee	17 May 2016		Bunhill

Delete as appropriate		Non-exempt
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**Subject: TEMPORARY EVENT NOTICE APPLICATION  
THE MAGIC ROUNDABOUT, ST AGNES WELL, OLD STREET ROUNDABOUT, LONDON  
EC1**

## **1. Synopsis**

1.1 This is a hearing to determine a Temporary Event Notice (TEN) in respect of the above premises. The application was submitted on the 4 May 2016 and is seeking to allow for:

- provide regulated entertainment 07:00 on 15 June to 03:00 on 16 June 2016;
- the sale of alcohol for consumption on the premises from 12:00 on 15 June to 03:00 on 16 June 2016.

1.2 The temporary event notice is applied for under section 100, Part 5 of the Licensing Act 2003

1.3 This application is subject to a representation from the Environmental Health relating to the following licencing objective :

- i. Public nuisance

## **2. Recommendations**

2.1 To determine the temporary event notice under Part 5 of the Licensing Act 2003 as the Licensing Sub-Committee consider appropriate for the promotion of the Licensing Objectives.

2.2 The Committee can decide to:

- i. allow the TEN for the specified event;
- ii. allow the TEN, subject to one or more conditions of the existing premises licence; or
- iii. prohibit the TEN by way of a counter notice.

### 3. Background

3.1 This application is to extend the licensing hours on a temporary basis. The area already benefits from a premises licence in the name of Old Street Station Terrace, St Agnes Wells which allows:

- the sale of alcohol for consumption on the premises Monday to Sunday from 12:00 to 23:00;
- the performance of live music Monday to Sunday from 17:00 to 21:00;
- the playing of recorded music Monday to Sunday from noon to 23:00;
- the permitted opening hours for the roof terrace is from 06:00 to Midnight Monday to Sunday.

3.2 Papers are attached as follows:-

- Appendix 1: application form;  
Appendix 2: representation;  
Appendix 3: current premises licence;  
Appendix 4: map of premises location.

### 4. Conclusion and reasons for recommendations

4.1 The Council is required to consider this application in the light of all relevant information, and if approval is given, it may attach such conditions as appropriate to promote the licensing objectives.

#### Background papers:

The Council's Statement of Licensing Policy  
Licensing Act 2003  
Secretary of States Guidance

#### Final Report Clearance

Signed by

  
Service Director – Public Protection

Date 10/15/16

Received by

Head of Scrutiny and Democratic Services

Date

Report author: Licensing Service

Tel: 020 75027 3031

E-mail: [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)



## Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Reaney		
Forenames	Tom		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth		Day7	Month2
		Year1985	
4. Your place of birth		Leamington Spa	
5. National Insurance Number		JT692680A	
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
7 DOMETT CLOSE, LONDON			
Post town LONDON		Postcode SE5 8AR	
7. Other contact details			
Telephone numbers		07805903779	
Daytime			
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail address		TOM@BURGERBEARUK.COM	

(if available)	
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
Post town	Postcode
9. Alternative contact details (if applicable)	
Telephone numbers:	
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
THE MAGIC ROUNDABOUT, 16 ST AGNES WELL, OLD ST ROUNDABOUT, EC1Y 1BE (THE TERRACE)	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	15333060515
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Please describe the nature of the premises below. (Please read note 4)	
OPEN AIR/PART COVERED RESTAURANT SPACE, 2 FOOD OUTLETS, 3 BARS, 1 DANCE FLOOR. A MULTI FUNCTION EVENT SPACE	

Please describe the nature of the event below. (Please read note 5)

**Wednesday 15<sup>th</sup> June 2016 – The Collective Launch Party**

The event titled 'Chance Encounters' sees the venue turned into an Alice in Wonderland themed space to celebrate the launch of the world's biggest co-working and co-living space, based in North London. The event objective is to build relationships and change the way young working professionals live and work. The Collective will be using advertising and retail space within Old Street Tube Station for the duration of the week surrounding this event, with this event being the focus of the launch. It is expected to receive considerable press attention and be featured in London media. The event is split into 3 main sections:

**7am-10am – Sunrise Yoga and Aerobics**

A private event held for select invitees, run as a drop-in session over 3 hours, guests will have the chance to enjoy a yoga or dance aerobic class, make their own smoothies and enjoy a healthy breakfast to help them kick start the day. The body of the event will take place between 8am-9.30am and all sound will be kept to a minimum outside of this time. No alcohol will be served at this event and it will be strictly limited to invite holders only. 300-500 guests expected over the course of the event.

**12pm-6pm – Lunch and Co-working**

The venue is open to the public for lunch as normal and will be advertised as a drop-in, co-working space for the afternoon. A chance for young professionals to network, enjoy good food and company. There will also be a couple of small workshops and activities such as Zumba fitness and a cookery demonstration.

**6pm-3am – Private Party**

Invite only party which will start with a VIP 'mad hatters' dinner party before additional guests are welcomed to the venue. The VIPs will be welcomed with acoustic, unamplified music for 30 minutes. Once the additional guests arrive DJs will play a selection of pop, classic and house music. Up to 400 guests expected. (It is possible that the party will be finished by 1am but the client has requested that we apply for a 3am finish if possible)

**NOTE:** Additional measures are being taken with regards to our noise levels. We are well aware that we have had a few noise complaints and we are always working hard to make sure we are not a problem to residents. In addition to complying with our mandatory conditions, we have added some self-imposed conditions.

**Extra conditions (general):**

- All speakers and monitors on site have been secured in place so that nobody can move them
- Regular maintenance and checks from our in-house sound engineer to monitor sound quality and levels
- The stretch tent will remain in place for the duration of our tenancy to ensure that the sound does not carry as much
- All neighbours have our direct telephone numbers and kept up to date with any proposed large events.

(PTO)

**Extra Conditions (event specific):**

- Volume is controlled and monitored throughout the event to ensure that we stay within the sound restrictions at all times and well below the limit from midnight onwards
- Speakers around the extremities of the site to be turned off after midnight
- Both morning and evening events are guest list only to ensure minimal disruption in the tube station and surrounding areas during ingress and egress
- Additional security on site to ensure patrons are escorted safely and quietly from the premises
- All DJs have been pre-approved have been advised to avoid any music styles which are particularly bass heavy (no reggae, drum and bass, afrobeat, dance, etc)

8. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)		
The sale by retail of alcohol – <u>from midday only</u>	<input checked="" type="checkbox"/>	
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>	
The provision of regulated entertainment	<input checked="" type="checkbox"/>	
The provision of late night refreshment	<input type="checkbox"/>	
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>	
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)		
15 <sup>th</sup> June 2016 – 16 <sup>th</sup> June 2016		
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)		
07.00am – 03.00am Please note that no alcohol will be served before 12pm as per our standard licence		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)	499	
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	<input checked="" type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment. (Please read note 12)

07.00 – 10.00am - Background music to accompany fitness classes  
 18.00 – 03.00am - Acoustic trio to entertain guests on arrival (unamplified music), DJs playing party, disco and house music for private party

**4. Personal licence holders (Please read note 18)**

Do you currently hold a valid personal licence?  
 (Please tick) Yes  No

If "Yes" please provide the details of your personal licence below.

Issuing licensing authority	SOUTHWARK
Licence number	847744
Date of issue	09032015
Date of expiry	09032025
Any further relevant details	N/A

**5. Previous temporary event notices you have given (Please read note 18 and tick the boxes that apply to you)**

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? Yes  No

If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year 3

Have you already given a temporary event notice for the same premises in which the event period:  
 a) ends 24 hours or less before; or  
 b) begins 24 hours or less after  
 the event period proposed in this notice? Yes  No

**6. Associates and business colleagues (Please read note 14 and tick the boxes that apply to you)**

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? Yes  No

If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.

Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	N X
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	N X

7. Checklist (Please read note 15)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input type="checkbox"/>
Signed the declaration in Section 9 below	<input type="checkbox"/>

8. Condition (Please read note 16)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 17)
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The information contained in this form is correct to the best of my knowledge and belief.

I understand that it is an offence:

(i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine not exceeding level 5 on the standard scale; and

(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.

Signature	
Date	4 <sup>th</sup> May 2016
Name of Person signing	Tom Reaney

For completion by the licensing authority

<b>10. Acknowledgement (Please read note 18)</b>	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority
Date	
Name of Officer signing	

**Islington Licensing Authority  
Licensing Act 2003**

**REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES IN  
RESPECT OF A TEMPORARY EVENT NOTICE**

<b>Your Name</b>	Fanos Santis
<b>Responsible authority and job Title</b>	Pollution Team, Public Protection, Senior Environmental Health Officer
<b>Postal and email address</b>	3 <sup>rd</sup> Floor, Laycock Wing, Municipal Offices, LBI, 222 Upper Street, London N1 1XR, Fanos.santis@islington.gov.uk

<b>Name of the premises you are making a representation about</b>	The Magic Roundabout,
<b>Address of the premises you are making a representation about</b>	16 St Agnes Well, Old St Roundabout, EC1Y 1BE
<b>Date and times of notice</b>	15.06.2016 to 16.06.2016, 07:00 to 0:300
<b>Normal or Late TEN</b>	Normal

**This representation relates to the following licensing objective(s)**

Please tick one or more boxes

- |   |                                     |
|---|-------------------------------------|
| 1) the prevention of crime and disorder | <input type="checkbox"/>            |
| 2) public safety                        | <input type="checkbox"/>            |
| 3) the prevention of public nuisance    | <input checked="" type="checkbox"/> |
| 4) the protection of children from harm | <input type="checkbox"/>            |

**Recommended actions to promote the licensing objectives:**

- |   |                                     |
|---|-------------------------------------|
| 1) The following conditions of the premises licence, as detailed below, be imposed                            | <input type="checkbox"/>            |
| 2) The TEN be modified as follows:  | <input type="checkbox"/>            |
| 3) Additional information needs to be supplied by applicant:  | <input type="checkbox"/>            |
| 4) The responsible authority considers that the notice should be refused by the Council's Licensing Committee | <input checked="" type="checkbox"/> |

**Annex 1 conditions (please specify)**



Annex 2 conditions (please specify)

Annex 3 conditions (please specify)

**Please detail the evidence supporting your representation and / or the reason for your representation. Please use separate sheets if necessary**

The premises is situated on the top of the Old Street Roundabout. It is partially open to the external environment, having no complete roof cover. Since it has opened in May 2015, the Pollution Team and Antisocial Behaviour First Response Team have had a number of complaints received. Their operating licence allows for live music performance from 17:00 to 21:00, Mondays to Sundays, and the playing of recorded music from 12:00 to 23:00, Mondays to Sundays, with opening times until midnight.

The complaints received have been as follows:

26/06/15: loud music, anonymous caller, nuisance not witnessed

01/08/15: loud music, noise stopped before visit made

15/08/15: loud music, noise witnessed but stopped during visit (past 11pm)

01/09/15: loud music, noise witnessed, sound levels turned down upon request by officers,

05/09/15: loud music, nuisance not witnessed (2 calls received, 2<sup>nd</sup> caller declined visit due to time and music would stop soon)

25/10/15: loud music, nuisance not witnessed, caller declined visit

28/11/15: loud music, noise witnessed and management reduced sound levels,

31/12/15: loud music, nuisance not witnessed

04/02/16: loud music, nuisance not witnessed

28/02/16: loud music, nuisance not witnessed

05/03/16: loud music, noise stopped.

Previous TEN applications had been made for the 19<sup>th</sup> September 2015, 11<sup>th</sup> December 2015, 31<sup>st</sup> December 2015- 1<sup>st</sup> January 2016, and 4<sup>th</sup>/5<sup>th</sup> February 2016. Complaints were received for the 31<sup>st</sup> December 2015 and 4<sup>th</sup>/5<sup>th</sup> February 2016.

The majority of complaints come from the Bezier Apartments that are situated opposite the venue and the apartments are at high level so that noise escaping from the open roof space above St Agnes Well affects those apartments and at Imperial Hall, City Road.

In my opinion, the TEN application should be refused as the noise levels from the venue would not be adequately controlled due to the uncovered roof, allowing noise to escape and affect residential units at high level.

Signed: 

Date: 5<sup>th</sup> May 2016

Please send this form along with any additional sheets to the applicant. A copy should be sent to: Islington Council, Licensing Team, 222 Upper Street London N1 1XR or email to [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)

**This form must be returned within the Statutory Period. For more details please check with the Licensing Team on 020 7527 3031**

**To be completed and returned by applicant**

- 1) I am happy to accept the representation and conditions/modifications recommended by the responsible authority  Yes  No
- 2) I wish to withdraw my application for a temporary event notice  Yes  No
- 3) I do not accept the suggested conditions or recommendations and I wish to proceed with the notice to the next available Licensing Sub Committee  Yes  No

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_

A copy should be sent by post to: Islington Council, Licensing Team, 222 Upper Street London N1 1XR or email to [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)

**This form must be returned within the Statutory Period. Applicants are encouraged to enter into negotiations and supply additional information to the relevant responsible authority, where appropriate prior to formally returning this notice.**

**For more details please check with the Licensing Support Team on 020 7527 3031**

**PREMISES LICENCE  
 LICENSING ACT 2003**

<b>Premises licence number</b>	15333-060515	<b>Date of original grant*</b>	6 May 2015
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*\*An annual fee associated with this licence is to be paid on the anniversary of the original grant date.*

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>			
OLD STREET STATION TERRACE			
ST AGNES WELL			
<b>Post town</b>	London	<b>Post code</b>	
<b>Telephone number</b>			

<b>Where the licence is time limited the dates</b> 31 December 2017
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<p><b>Licensable activities authorised by the licence</b> Terrace</p> <ul style="list-style-type: none"> <li>• The provision of regulated entertainment by way of: The performance of live music The playing of recorded music</li> <li>• The sale by retail of alcohol</li> </ul>
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<p><b>The times the licence authorises the carrying out of licensable activities</b></p> <ul style="list-style-type: none"> <li>• The provision of regulated entertainment for the performance of live music:           <table style="width: 100%; border: none;"> <tr><td>Monday</td><td>17:00</td><td>to</td><td>21:00</td></tr> <tr><td>Tuesday</td><td>17:00</td><td>to</td><td>21:00</td></tr> <tr><td>Wednesday</td><td>17:00</td><td>to</td><td>21:00</td></tr> <tr><td>Thursday</td><td>17:00</td><td>to</td><td>21:00</td></tr> <tr><td>Friday</td><td>17:00</td><td>to</td><td>21:00</td></tr> <tr><td>Saturday</td><td>17:00</td><td>to</td><td>21:00</td></tr> <tr><td>Sunday</td><td>17:00</td><td>to</td><td>21:00</td></tr> </table> </li> <li>• The provision of regulated entertainment for the playing of recorded music:           <table style="width: 100%; border: none;"> <tr><td>Monday</td><td>12:00</td><td>to</td><td>23:00</td></tr> <tr><td>Tuesday</td><td>12:00</td><td>to</td><td>23:00</td></tr> <tr><td>Wednesday</td><td>12:00</td><td>to</td><td>23:00</td></tr> <tr><td>Thursday</td><td>12:00</td><td>to</td><td>23:00</td></tr> <tr><td>Friday</td><td>12:00</td><td>to</td><td>23:00</td></tr> <tr><td>Saturday</td><td>12:00</td><td>to</td><td>23:00</td></tr> <tr><td>Sunday</td><td>12:00</td><td>to</td><td>23:00</td></tr> </table> </li> </ul>	Monday	17:00	to	21:00	Tuesday	17:00	to	21:00	Wednesday	17:00	to	21:00	Thursday	17:00	to	21:00	Friday	17:00	to	21:00	Saturday	17:00	to	21:00	Sunday	17:00	to	21:00	Monday	12:00	to	23:00	Tuesday	12:00	to	23:00	Wednesday	12:00	to	23:00	Thursday	12:00	to	23:00	Friday	12:00	to	23:00	Saturday	12:00	to	23:00	Sunday	12:00	to	23:00
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• The sale by retail of alcohol:

Monday	12:00	to	23:00
Tuesday	12:00	to	23:00
Wednesday	12:00	to	23:00
Thursday	12:00	to	23:00
Friday	12:00	to	23:00
Saturday	12:00	to	23:00
Sunday	12:00	to	23:00

**Gaming Machine Provision:**

None

**The opening hours of the premises:**

Monday	06:00	to	00:00
Tuesday	06:00	to	00:00
Wednesday	06:00	to	00:00
Thursday	06:00	to	00:00
Friday	06:00	to	00:00
Saturday	06:00	to	00:00
Sunday	06:00	to	00:00

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

On supplies

**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

House of Burger Bear Ltd  
320 City Road  
London  
EC1V 2NZ

**Registered number of holder, for example company number, charity number (where applicable)**

09357373

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

Tom McCaroll Reaney  
7 Domett Close  
London  
SE5 8RA

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

847744 – LB Southwark

Islington Council  
Public Protection Division  
222 Upper Street  
London  
N1 1XR  
T: 020 7527 3031  
E: [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)

\_\_\_\_\_  
Service Manager (Commercial)

\_\_\_\_\_  
Date of Issue

## **Annex 1 - Mandatory conditions**

1. No supply of alcohol may be made under the premises licence:
  - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. All door supervisors shall be licensed by the Security Industry Authority.
4. The admission of children to the exhibition of a film shall be restricted in accordance with the recommendation of a film classification body as defined in the Video Recordings Act 1984 or Islington Council acting as the licensing authority where it has given notice in section 20(3) of the Licensing Act 2003.

There are further 'Mandatory conditions' applicable to licences authorising the supply of alcohol. A full list of the current mandatory conditions is available from the licensing pages on Islington's web site, [www.islington.gov.uk](http://www.islington.gov.uk). This list is subject to change by order of the Secretary of State and licensees and other responsible persons are advised to ensure they are aware of the latest conditions.

## **Annex 2 - Conditions consistent with the Operating Schedule**

1. An incident book shall be used to record all instances of public disorder.
2. The holder of the premises licence shall subscribe to and participate fully in the local pub/club/shop watch scheme.
3. The licensee shall provide a sufficient number of door supervisors to prevent the admission of, and ensure the departure from the premises of drunk and disorderly people or other people displaying signs of other substance abuse, without causing further disorder.
4. CCTV shall be installed, operated and maintained in agreement with the Police. Maintained means that the system will be regularly serviced ( at least once a year) and checked every two weeks to ensure that it is storing images correctly and a log kept and signed by a Supervisor to this effect. The system will provide an identifiable full head and shoulder image of everyone entering the premises and will operate in any light conditions within the premises. The system will cover the full exterior of the premises and shall record in real time, date and time stamped and will operate whilst the premises is open for licensable activities. The recordings will be kept for a minimum of 31 days and copies will be made available to an Authorised Officer or a Police Officer (subject to the Data Protection Act 1998) within 24hrs of any request free of charge. There will always be a member of staff on duty who can operate the system, to allow Officers to view recordings and if required by a Police Officer, provide a copy of images immediately free of charge to assist in the immediate investigation of offences. If the system malfunctions and will not be operating for longer than one day of business then Police must be informed.
5. The use of regular glass cups will not be permitted on the premises. All drinks must be served in plastic or paper cups, or cups made from toughened glass.
6. Alcoholic and other drinks purchased from the premises may not be taken away from the immediate curtilage of the premises in open containers such as glasses or opened bottles.
7. No customers carrying open or sealed bottles shall be allowed to enter the premises at any time that the premises are open to the public.
8. Alcoholic drinks may only be consumed within the premises. The premises licence holder must ensure that no alcohol is consumed outside the premises at any time.

9. Clear and prominent notices shall be displayed on the premises warning customers of the need to guard their property and to be aware of the operation of pickpockets, bag snatchers, etc. The notices shall advise customers to report concerns to the designated premises supervisor or the person in charge of the licensed premises.
10. Safety checks shall be carried out before the admission of the public. Details of safety checks shall be kept in a Log-book on the premises. The Log-book shall be made available for inspection by authorised officers.
11. All exit routes shall be kept unobstructed, with non-slippery and even surfaces, free of trip hazards and clearly identified.
12. Where chairs and tables are provided, internal gangways shall be kept unobstructed.
13. All exits doors shall be maintained easily operable without the use of a key, card, code or similar means.
14. Exit doors shall be regularly checked to ensure that they function satisfactorily and a record of the check shall be kept.
15. Any removable security fastenings must be removed whenever the premises are open to the public or occupied by staff.
16. The edges of the treads of steps and stairways must be maintained so as to be in good condition and be conspicuous.
17. When disabled people are present, there must be sufficient numbers of staff and adequate arrangements must be in place to enable their safe evacuation in the event of an emergency. Disabled people on the premises must be made aware of such arrangements by staff and by the use of appropriate signage.
18. In the absence of adequate daylight, the lighting in any area accessible to the public shall be fully in operation when they are present.
19. Emergency lighting batteries are fully charged before the admission of the public.
20. Access for emergency vehicles must be kept clear and free from obstruction.
21. Adequate and appropriate supply of first aid equipment and materials must be available on the premises at all times.
22. There must be at least one suitably trained first-aider on duty when the public are present, and if more than one suitably trained first-aider is available, their respective duties must be clearly defined.
23. Special effects must not be used without the prior consent of the licensing authority.
24. Noise or vibration must not emanate from the premises so as to cause a nuisance to nearby properties.
25. Regulated entertainment shall not be provided in outside areas after 21:00 for live music and 23:00 for recorded music.
26. Prominent, clear and legible notices must be displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.
27. The licensee shall appoint a noise consultant registered with the Institute of Acoustics or Association of Noise Consultants to prepare a scheme of sound insulation and noise control measures, which may include the installation of a noise limiting device, to prevent persons in the neighbourhood from being unreasonably disturbed by noise of music from the premises. The scheme shall be submitted for approval by the Council, and the approved scheme fully implemented to the satisfaction of the Council and the licensee notified in writing accordingly, prior to the premises being used for regulated entertainment.
28. If a noise limiting device or devices are installed then the entertainment noise control system shall be monitored, checked and calibrated as necessary, so that the approved levels by the Council, are not exceeded.



29. The controls for the entertainment noise control system shall be located in a secure, lockable cupboard or similar location. The entertainment noise control system is to be independent of control by persons other than the licensee. Access to the entertainment noise control system is to be restricted to the Licensee or a designated manager.
30. Bottling out from the premises is prohibited between 21:00 hours and 09:00 hours.
31. Refuse such as bottles must be placed into receptacles outside the premises at times that will minimise the disturbance to nearby properties.
32. The contact telephone number for the premises licence holder/designated premises supervisor/duty manager shall be displayed inside the premises or immediately outside the premises such that it is clearly visible from outside without the need to enter the premises.
33. The licensee shall adopt the Challenge 25 and the BII National Standards Proof of Age Scheme
34. The licensee shall ensure that staff are trained about age restricted products and ensure that they sign to confirm that they have understood the training. The licensee shall keep records of training and instruction given to staff.
35. The licensee should regularly monitor staff to check how they are dealing with young people who ask for alcohol and other age restricted products.
36. The licensee shall put arrangements in place to ensure that before serving alcohol to young persons, staff ask to see accredited proof of age cards e.g. CitizenCard, a Passport, or UK Driving Licence bearing the photograph and date of birth of the bearer.
37. The licensee and staff should note any refusals to sell to young people in a refusals log. The refusals log shall be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection by the licensing team, police or trading standards.
38. The licensee shall appoint a noise consultant registered with the Institute of Acoustics or Association of Noise Consultants to prepare a scheme of sound insulation and noise control measures, to include the installation of a noise limiting device, to prevent persons in the neighbourhood from being unreasonably disturbed by noise from the premises. The scheme shall be submitted for approval by the Council and the approved scheme fully implemented to the satisfaction of the Council prior to regulated entertainments at the premises.
39. A noise limiting device shall be installed and the entertainment noise control system shall be monitored, checked and calibrated as necessary, so that the levels approved by the Council are not exceeded.
40. The controls for the entertainment noise control system shall be located in a secure, lockable cupboard or similar location. The entertainment noise control system is to be independent of control by persons other than the licensee. Access to the entertainment noise control system is to be restricted to the Licensee or a designated manager.
41. All deliveries and disposal/collections of refuse shall be prohibited between the hours of 23:00 – 07:00.
42. There shall be no bottling out between the hours of 23:00 – 07:00.

**Annex 3 - Conditions attached after a hearing by the licensing authority**

**Annex 4 – Plans**

Reference Number: WK/201581528 Date: 9 April 2015



